

# Common Application Form (CAF)

## Admission to Upper Schools or Holyport College

### September 2019

This form is for Slough residents who wish to apply for a Year 9 place at a Windsor Upper School or Holyport College.

Please read the Royal Borough of Windsor & Maidenhead's **admissions booklet** carefully before completing this form. Copies of school prospectuses may be obtained directly from the schools. Please complete and return to Admissions and Transport Team, Slough Borough Council, St Martins Place, 51 Bath Road, Slough SL1 3UF

**Closing date: 31 October 2018.** Forms received after this date will be regarded as late and this is likely to adversely affect your application.

Please note Holyport College offers day spaces and boarding spaces and can be listed as separate preferences on your Middle to Upper transfer form. You must specify where you are applying for a day or boarding place. For further information, please refer to RBWM website.

Please complete the information below using capital letters and black ink:

<b>CURRENT SCHOOL</b>			
<b>PUPIL'S NAME</b> <i>(as stated on birth certificate)</i>			
Surname	Forename	Date of birth	
Male	Female	<i>(Please delete as appropriate)</i>	
Homes Address			
			Postcode
To which council do you pay your council tax?			

<b>Name of first parent/carer living at home address above:</b>			
Title	First name	Surname	
Relationship to Child		Mobile Number	
Home Telephone		Work Telephone	
Email			

<b>Name of second parent/carer:</b>			
Title	First name	Surname	
Relationship to Child		Mobile Number	
Home Telephone		Work Telephone	
Address if different from above			Postcode

**Under the Coordinated Admission Arrangements only one application form is required and accepted for an upper school place. Data is exchanged between all authorities, where necessary.**

Has your child a statement of Special Educational Needs?	YES / NO	(Please delete as appropriate)
Is your child Looked After by (in the care of) the Local Authority?	YES / NO	(Please delete as appropriate)
Is the child above privately fostered?	YES / NO	A child is considered to be privately fostered if they are cared for by someone other than the parent without the involvement of the local authority.
Are you applying on strong social/medical grounds?	YES / NO	(Please delete as appropriate)
If yes please supply confirmation from the professional person/agency involved in the case.		
Has your child a brother or sister, including stepbrothers and sisters living in the same family unit, who will continue to attend an upper school during the academic year starting September 2019? (applies to Year 9 through to Y11 only).	YES / NO	(Please delete as appropriate)
Name		Date of birth
School		
If your child currently attends a Windsor school please give date of entry into the Windsor school system.		
Are you applying on specialist status grounds?	YES / NO	(Please delete as appropriate)
If yes please supply evidence of aptitude with your application ( <i>Applies to Windsor Boys' school only</i> )		

Please state an upper school. Give full reasons for your choice in the section below. Please make sure that you have read the information booklet and supply all relevant information. Failure to do so may seriously affect the outcome of your application.

<b>First Preference:</b>		<b>Office use</b>
<b>Second Preference:</b>		<b>Office use</b>
<b>Third Preference:</b>		<b>Office use</b>

### DECLARATION AND SIGNATURE OF PARENT/CARER

The Authority reserves the right to verify the information given on this form. Any offer of a place will be on the basis that the information supplied is accurate and up to date. I agree to reasonable enquiries being made if information needs to be verified.

<b>Signature(s) of Parent(s)/Carer(s)</b>	<b>Date</b>

Under the Data Protection Act 2018, we are required to gain your permission to keep personal details for you. Slough Borough Council and its agents may share this information with government and local authority departments and other authorised organisations for administrative, statistical and research purposes. For further information please visit: [www.slough.gov.uk/yourprivacy](http://www.slough.gov.uk/yourprivacy). Completing this form and signing it gives us your informed consent. If you are unable to access the provided links or wish to submit a query in relation to fair processing, please contact the data protection officer at [dataprotectionofficer@slough.gov.uk](mailto:dataprotectionofficer@slough.gov.uk).

### EQUAL OPPORTUNITIES

In order to ensure that the council's equal opportunities policy can continue to develop, all school applicants are asked to complete the details below. It is purely for monitoring the effectiveness of the policy and will not affect your child's application.

You do not have to fill in this section if you do not want to. I would describe my child's ethnic origin as (please tick)

Black Caribbean	<input type="checkbox"/>	Pakistani	<input type="checkbox"/>	White UK European	<input type="checkbox"/>	Asylum Seeker	<input type="checkbox"/>
Black African	<input type="checkbox"/>	Bangladeshi	<input type="checkbox"/>	Irish	<input type="checkbox"/>	Refugee Status	<input type="checkbox"/>
Chinese	<input type="checkbox"/>	Kashmiri	<input type="checkbox"/>	Other European	<input type="checkbox"/>		
Indian	<input type="checkbox"/>	Other	<input type="checkbox"/>	please specify _____			

For applicants of mixed racial or ethnic origin please tick box  and indicate your self assessment of your child: .....

Gender: Male  Female